



Job Description Birth to Three Provider

Job Title: Birth to Three Provider

FLSA Status: Exempt

Department: Birth to Three

Prepared Date: May 2018

Reports to: Birth to Three Coordinator

Summary: Provide specialized intervention services for families who have deaf or hard of hearing children aged three to newborn. Help families develop listening, spoken language, cognitive and social interactional skills in their natural environments.

Essential Duties and Responsibilities:

- Meet with families in their natural environment to coach parents on implementing strategies and techniques to promote the development of their infant/toddler's listening, spoken language, cognitive and social interactional skills.
- Record progress on the appropriate developmental checklists and other documents deemed necessary to monitor each child's development and to guide the choice of skill targets for the focus of direct services with the families.
- Communicate with families for the purpose of identifying family priorities and needs in addition to sharing information related to strategies, techniques and the child's progress.
- Maintain ongoing, detailed progress notes.
- Complete assessments and evaluations as appropriate for the children and families.
- Complete reports and updates for Individualized Family Service Plan, IFSP meetings and other times when needed.
- Participate in scheduled Individualized Family Service Plan, IFSP meetings.
- Participate in team meetings and regularly scheduled meetings with the Birth to Three Coordinator.
- Perform work on weekends and evenings as needed to meet applicable deadlines.
- Other duties as assigned.

Supervisory Responsibilities: This position does not have supervisory responsibilities.

Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Competencies/Skills Ability to work independently and as part of a team. Must possess cultural awareness, empathy, and ethics. Strong organizational and communication skills. Ability to coach families: understanding of child development, understanding of speech development, and a deep understanding of the importance of equity

Education/Experience: Master's degree (M.A.) or equivalent in related field preferred; or four to ten years related experience and/or training; or equivalent combination of education and experience.

Certificates and Licenses: WA State Teaching Certificate or eligible for WA State Teaching Certificate with a Deaf Education, Special Education or Early Childhood endorsement or Certificate of Clinical Competency (ASHA). LSLS or LSLS candidate preferred.

Language Skills: Ability to read and interpret documents such as rules, instructions and procedure manuals. Ability to write routine reports and correspondence. Ability to effectively present information and respond to questions from families, coworkers, and external partners.



Listen and Talk is an equal opportunity employer.

Physical Demands and Work Environment: The physical demands and work environment described below represent the activities and surroundings of the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The work is typically performed in a home environment and to perform the job, the employee is frequently required to talk, hear, stand, walk, stoop, climb, balance, kneel, bend, crouch, crawl, and reach with hands and arms. The employee will be required to carry children and materials weighing up to 40 pounds on an occasional basis. The employee is frequently required to communicate on the telephone and in person with individuals and groups. The employee is required to read and respond to documents in hard copy and electronic form.

Travel:

This position will require frequent regional travel.