



Job Description Audiology

Job Title: Part-Time Audiology
Department: Audiology
Reports To: Audiology Coordinator

FLSA Status: Part-Time 0.2
Prepared Date: July 2018

Summary: In collaboration with Audiology Coordinator, assist with the administrative and operational audiology activities for Listen and Talk.

Essential Duties and Responsibilities:

- Integrate program planning, coordination, space and resource development within the context of services provided to families served by Listen and Talk.
- Apply expertise in conducting various assessments of hearing and auditory function to diagnose hearing loss and/or monitor hearing and/or technology status.
- Work closely with teachers, therapists, families, and collaborate with outside team members such as school district personnel or clinical community partners to meet children's audiologic or device related needs.
- Provide ongoing education and serves as a resource for staff pertaining to audiology- related questions and information.
- In collaboration with the Audiology Coordinator staff audiologist, further refine existing processes and procedures and their implementation.
- Design and implement office/work-flow systems/forms and clinical protocols.
- Provide supervision to student interns, practica students, and clinical fellows.
- Other responsibilities as assigned.

Supervisory Responsibilities: This position is not a supervisory position.

Listen and Talk is an Equal Opportunity Employer

Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education/Experience: Doctoral degree (Au.D.), (MS (Audiology), AuD, PhD, or ScD); at least two years of related experience and/ or training preferred; or equivalent combination of education and experience.

Certificates and Licenses: Certificate of Clinical Competence in Audiology (CCC-A) provided by the American Speech Language and Hearing Association (ASHA), and Washington State Department of Health Licensure.

Language Skills: Ability to read, analyze, interpret business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from managers, parents and external constituencies.



Physical Demands and Work Environment: The physical demands and work environment described below represent the activities and surroundings of the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

To perform the job, the employee is frequently required to talk and hear on the telephone and in person with individuals and groups. The employee will carry classroom materials weighing up to 25 pounds. The employee is required to read and respond to documents in hard copy and electronic form.